## MINUTES HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 500 (Internal)

### April 8, 2025

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 500 (the "District") met in regular session, open to the public, on the 8<sup>th</sup> day of April, 2025, at the Lakehouse, 10000 Towne Lake Parkway, Cypress, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Jeffry D. Ottmann
President

Joanne E. Quintero
Vice President

Jeff P. Collins
Secretary

James Spackman
Alan Steinberg
Asst. Vice President/Asst. Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Lydia Morgan, member of the public; Sergeant David Bruce and Deputy Mo Abusnineh of Harris County Sheriff's Office ("HCSO"); Bethany Gray of the Towne Lake Community Association, Inc.; Leslie Cook of RBC Capital Markets; Michael Crahan of Caldwell Companies; Angel Ruvalcaba of KGA/DeForest Design, LLC; Erik Scott of Storm Water Solutions, LLC; Lynn Kurtz of Myrtle Cruz, Inc.; Amanda Benzman of Inframark Water & Infrastructure Services ("Inframark"); Kenrick Piercy of EHRA Engineering; Brenda McLaughlin of Bob Leared Interests; and Katie Carner and Jennifer Ramirez of Allen Boone Humphries Robinson LLP ("ABHR").

#### PUBLIC COMMENTS

There were no comments from the public.

### **CONSENT AGENDA**

Director Ottmann offered Board members the opportunity to remove items from the Consent Agenda for individual discussion. After discussion, Director Collins moved to approve all items on the Consent Agenda, and direct that, where appropriate, the documents be filed appropriately and retained in the District's official records, including: (1) the minutes of the March 5, 2025, regular meeting; (2) the bookkeeper's report; (3) the tax assessor's report; (4) the operator's report; and (5) the engineer's report. Director Steinberg seconded the motion, which passed unanimously. Copies of the bookkeeper's report, tax assessor's report, operator's report, and engineer's report are attached.

### ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda.

### SECURITY MATTERS, INCLUDING REPORT FROM THE HCSO AND SECURITY COMMITTEE

Ms. Morgan updated the Board on security matters in Towne Lake.

### ADDITIONAL FINANCIAL AND BOOKKEEPING MATTERS

There was no discussion on this agenda item.

## APPROVE FIFTH AMENDMENT TO CONTRACT FOR FINANCING, OPERATION, AND MAINTENANCE OF REGIONAL FACILITIES

The Board considered approving a Fifth Amendment to Contract for Financing, Operation, and Maintenance of Regional Facilities between Harris County Municipal Utility District No. 500, as Master District, and the District (the "Fifth Amendment"). Ms. Carner reviewed the provisions of the Fifth Amendment. Following review and discussion, Director Spackman moved to approve the Fifth Amendment and direct that the Amendment be filed appropriately and retained in the District's official records. Director Collins seconded the motion, which passed unanimously.

# ADDITIONAL OPERATIONAL MATTERS, INCLUDING CONDUCT ANNUAL REVIEW AND RECEIVE REPORT FROM OPERATOR ON IDENTITY THEFT PREVENTION PROGRAM AND ADOPT IDENTITY THEFT PREVENTION PROGRAM AMENDMENT, IF NECESSARY

Ms. Benzman reported that the District is required to review the District's Identity Theft Prevention Program annually and reviewed the annual report prepared by Inframark, a copy of which is attached to the operator's report. She stated that no amendments to the program are recommended at this time.

### HEARING ON TERMINATION OF WATER AND SEWER SERVICE

There was no discussion on this agenda item.

### WEST HARRIS COUNTY REGIONAL WATER AUTHORITY MATTERS

There was no discussion on this agenda item.

## APPROVE ANNUAL REPORT ON IMPLEMENTATION OF WATER CONSERVATION PLAN

The Board deferred action on this agenda item until the next regular Board meeting.

### ADDITIONAL ENGINEERING MATTERS

There was no discussion on this agenda item.

# REPORT REGARDING DEVELOPMENT IN THE DISTRICT, INCLUDING CONSENT TO PARTIAL ASSIGNMENT OF DEVELOPMENT FINANCING AGREEMENT FOR RECREATIONAL FACILITIES

Mr. Crahan updated the Board on the status of development in Towne Lake.

Ms. Carner stated that CW SCOA has requested that the District consent to CW SCOA's partial assignment of the Development Financing Agreement for Recreational Facilities, dated February 20, 2009 (as amended December 3, 2014), with the District to CC Towne Lake MF II, L.P. and reviewed an Acknowledgement of Assignment of the District. After review and discussion, Director Spackman moved to consent to the assignment and authorize execution of the Acknowledgement of Assignment of the District and direct that the Acknowledgement be filed appropriately and retained in the District's official records. Director Collins seconded the motion, which passed unanimously.

### **DISCUSS ACTION LIST**

There was no discussion on this agenda item.

There being no further business to come before the Board, the Board concurred

to adjourn the meeting.

(SEAL)

Secretary, Board of Directors

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