

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 500  
(Internal)

May 9, 2023

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 500 (the "District") met in regular session, open to the public, on the 9th day of May, 2023, at the Lakehouse, 10000 Towne Lake Parkway, Cypress, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Jeffrey D. Ottmann	President
Joanne E. Quintero	Vice President
Jeff P. Collins	Secretary
James Spackman	Assistant Secretary
Alan Steinberg	Asst. Vice President/ Asst. Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Jumana Ali, Tracy Roberson, and Drew Roberson, members of the public; Athena Henrickson of the Towne Lake Community Association, Inc. ("HOA"); Becky Ullman of Caldwell Companies; JC Reno of Storm Water Solutions, LLC ("SWS"); Eric Steinman of KGA/DeForest Design, LLC ("KGA") Loren Morales of RBC Capital Markets ("RBC"); Lynn Kurtz of Myrtle Cruz, Inc.; Amanda Benzman of Environmental Development Partners ("EDP"); J.T. Gaden and Robert Atkinson of EHRA Engineering ("EHRA"); Brenda McLaughlin of Bob Leared Interests; and Katie Carner, Allison Leatherwood, and Jennifer Ramirez of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

Mr. Roberson addressed Board regarding proposed landscaping/outdoor improvements to Rennell Elementary School ("Rennell") and reviewed a handout regarding the proposed improvements, including cost estimates, a copy of which is attached.

Ms. Roberson addressed the Board regarding the proposed improvements at Rennell and requested the District contribute funding for the proposed improvements. She noted they would be approaching other municipal utility districts in Towne Lake with the same request, and they hope a cost sharing arrangement can be worked out.

Ms. Ali addressed the Board regarding the proposed improvements at Rennell and the request for the District to contribute funding for the proposed improvements.

The Board requested to include an agenda item for the next regular meeting to discuss the request.

### CONSENT AGENDA

Director Ottmann offered Board members the opportunity to remove items from the consent agenda for individual discussion. After discussion, Director Spackman moved to approve all items on the consent agenda, and direct that, where appropriate, the documents be filed appropriately and retained in the District's official records, including: (1) the minutes of the April 11, 2023, regular meeting; (2) the bookkeeper's report; (3) authorizing payment of up to four per diems, reimbursement of hotel expenses for a maximum of three nights, and reimbursement for reasonable and necessary meals for Board members attending the Association of Water Board Directors summer conference, all to be submitted in accordance with the Travel Reimbursement Guidelines; (4) the tax assessor's report; (5) the operator's report; (6) approving the Consumer Confidence Report ("CCR") and authorizing distribution of the CCR to District customers and filing with the Texas Commission on Environmental Quality; and (7) the engineer's report. Director Steinberg seconded the motion, which passed unanimously. Copies of the bookkeeper's report, tax assessor's report, the operator's report, and the engineer's report are attached.

### ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda.

### DELINQUENT TAX REPORT

The Board reviewed a delinquent tax report from Perdue, Brandon, Fielder, Collins & Mott L.L.P. regarding the status of the District's delinquent tax accounts, a copy of which is attached.

After review and discussion, Director Quintero moved to approve the delinquent tax report. Director Spackman seconded the motion, which passed unanimously.

### SECURITY MATTERS, INCLUDING REPORT FROM HARRIS COUNTY SHERIFF'S OFFICE ("HCSO") AND DISCUSS ESTABLISHMENT OF A SECURITY COMMITTEE

The Board reviewed the security report from the HCSO, a copy of which is attached.

Ms. Carner stated that the HCSO reported that the additional deputy previously authorized by the Board would have to be brought on at 100% coverage and most likely would not be available until August, 2023. She stated that the HCSO recommended the Board wait to add the second deputy until the next contract renewal term beginning

October 1, 2023, at which time the deputy could be added under the same terms as the existing deputy. Discussion ensued. The Board then considered rescinding approval of the amendment to the Interlocal Agreement for Law Enforcement Services with Harris County.

The Board also directed ABHR to request that the HCSO send a representative to the District's meetings on a quarterly basis.

After review and discussion, Director Collins moved to: (1) rescind approval of the amendment to the Interlocal Agreement for Law Enforcement Services with Harris County; and (2) authorize the addition of a second deputy for the contract renewal term beginning October 1, 2023. Director Quintero seconded the motion, which passed unanimously.

The Board deferred the discussion on the establishment of a Security Committee.

#### ADDITIONAL FINANCIAL AND BOOKKEEPING MATTERS

There was no discussion on this agenda item.

#### ADDITIONAL OPERATIONAL MATTERS

Ms. Benzman inquired about the preferred method of delivery of the District's CCR to the apartment complex. After review and discussion, the Board concurred to direct EDP to print one CCR for each apartment unit and deliver the copies to the property's management office for distribution.

#### HEARING ON TERMINATION OF WATER AND SEWER SERVICE

There were no accounts submitted for termination.

#### WEST HARRIS COUNTY REGIONAL WATER AUTHORITY MATTERS

Mr. Gaden reported that the surface water delivery line to water plant no. 2 is complete and water is being delivered to the plant.

#### ADDITIONAL ENGINEERING MATTERS

There was no discussion on this agenda item.

#### REPORT REGARDING DEVELOPMENT IN THE DISTRICT

Ms. Ullman updated the Board on the status of development in Towne Lake. She also noted that the developer is looking at ways to assist with the proposed improvements at Rennell Elementary School.

Ms. Ullman and Ms. Carner stated that the HOA may create a security committee that would include representatives from the Towne Lake area municipal utility districts. After review and discussion, the Board concurred to designate Directors Quintero and Spackman as the District's Security Committee and to authorize the Security Committee to participate in a HOA joint security committee, if one is created.

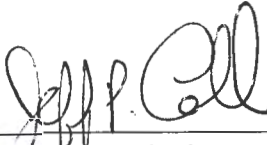
REVIEW AND REVISE ACTION LIST

The Board reviewed the action list and noted items to be included and removed from the list.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE

The Board did not convene in Executive Session.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.



Secretary, Board of Directors

(SEAL)



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