

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 500
(Internal)

May 6, 2020

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 500 (the "District") met in regular session, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, on the 6th day of May, 2020, and the roll was called of the members of the Board being present by telephone:

Joanne E. Quintero	President
Jeffrey D. Ottmann	Vice President
Saundra Dahlke	Secretary
Gerald P. Mathers	Assistant Secretary
James Ross	Assistant Vice President

and all of the above were present except for Director Mathers, thus constituting a quorum.

Also present at the meeting via teleconference were George Gentry, director of Harris County Municipal Utility District No. 501; Rose Montalbano of F. Matuska, Inc.; Michael Ammel of Environmental Development Partners, LLC ("EDP"); Truman Edminster and J.T. Gaden of Edminster Hinshaw Russ and Associates, Inc. ("EHRA"); Brenda McLaughlin of Bob Leared Interests; Loren Morales of RBC Capital Markets; Eric Steinman of KGA DeForest Design, LLC; Jerry Hlozek and Jessie Carrasco of the Caldwell Company; and Katie Carner and Jennifer Ramirez of Allen Boone Humphries Robinson LLP ("ABHR").

Ms. Carner reviewed certain recommended protocols for conducting the District's meeting via teleconference. She announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an "agenda packet" prior to the start of the meeting at www.districtdirectory.org/agendapackets/hcmud500.

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board reviewed the minutes of the April 1, 2020, regular meeting. After review and discussion, Director Ottmann moved to approve the minutes, as presented.

The motion was seconded by Director Dahlke. A roll call of the Board was taken and the motion passed unanimously.

ORDER ADOPTING ELECTRONIC SIGNATURE RULES FOR CONSTRUCTION CONTRACTS

The Board considered adopting an Order Adopting Electronic Signature Rules For Construction Contracts to set forth rules surrounding the receipt of electronic signatures on construction contracts. Following review and discussion, Director Ottmann moved to adopt an Order Adopting Electronic Signature Rules For Construction Contracts and direct that the Order be filed appropriately and retained in the District's official records. Director Ross seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

ORDER ADOPTING SECTION 49.2731 ELECTRONIC BIDDING RULES

The Board considered adopting an Order Adopting Section 49.2731 Electronic Bidding Rules to permit the receipt of bids under Section 49.273 of the Texas Water Code through electronic transmission. Following review and discussion, Director Ottmann moved to adopt an Order Adopting Section 49.2731 Electronic Bidding Rules and direct that the Order be filed appropriately and retained in the District's official records. Director Ross seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

OPERATIONS AND SERVICE REQUIREMENTS RELATING TO COVID-19 EPIDEMIC

The Board discussed operation and service requirements relating to the COVID-19 epidemic.

2020 DIRECTORS ELECTION

APPROVE AND DISTRIBUTE CERTIFICATES OF ELECTION

The Board considered approving a Certificate of Election, reflecting the election of Joanne Quintero and Gerald Mathers to the Board of Directors of the District each for a four-year term. After review and discussion, Director Ottmann moved to approve the Certificate of Election and the distribution of same to Directors Quintero and Mathers, and direct that the Certificate be filed appropriately and retained in the District's official records. Director Ross seconded the motion, which passed by unanimous vote following a roll call vote.

APPROVE DIRECTORS' SWORN STATEMENTS, BONDS, AND OATHS OF OFFICE

Ms. Carner reviewed the Sworn Statement and Oath of Office for Director Quintero. After review and discussion, Director Ottmann moved to approve the Sworn Statement and Oath of Office for Director Quintero and direct that the documents be filed appropriately and retained in the District's official records, and that the Oath of Office be filed with the Secretary of State as required by law. Director Ross seconded the motion, which passed unanimously following a roll call vote.

ACCEPT RESIGNATION OF DIRECTOR MATHERS AND DISCUSS PROCEDURES FOR APPOINTMENT OF NEW DIRECTOR

Ms. Carner stated that Director Mathers submitted his resignation to the Board. The Board discussed procedures related to filling the vacancy on the Board. After review and discussion, Director Ottmann moved to accept the resignation of Director Mathers. Director Ross seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

REORGANIZE BOARD AND ELECT OFFICERS

The Board considered reorganizing the Board of Directors. Following discussion, Director Quintero moved to reorganize the Board as follows:

Joanne E. Quintero	President
Jeffrey D. Ottmann	Vice President
Saundra Dahlke	Secretary
Vacant	Assistant Secretary
James Ross	Asst. Vice President/ Asst. Secretary

Director Dahlke seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

DISTRICT REGISTRATION FORM

The Board then considered authorizing filing of an updated District Registration Form with the Texas Commission on Environmental Quality ("TCEQ"), reflecting the terms of the newly elected directors and the reorganization of the Board. Following review and discussion, Director Dahlke moved to authorize filing of the updated District Registration Form with the TCEQ and direct that the District Registration Form be filed appropriately and retained in the District's official records. Director Ottmann seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

OPEN MEETINGS ACT AND PUBLIC INFORMATION ACT TRAINING REQUIREMENTS

Ms. Carner discussed the Texas Open Meetings Act and Texas Public Information Act.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Montalbano presented the bookkeeper's report and submitted the bills for the Board's review. A copy of the bookkeeper's report is attached.

After review and discussion, Director Ottmann moved to approve the bookkeeper's report and the payments presented. Director Ross seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. McLaughlin presented the monthly tax assessor/collector's report, a copy of which is attached. She also reviewed the District's delinquent tax roll, a copy of which is attached to the tax assessor/collector's report.

The Board reviewed a delinquent tax report from Perdue, Brandon, Fielder, Collins & Mott L.L.P. regarding the status of the District's delinquent tax accounts, a copy of which is attached.

Following review and discussion, Director Ottmann moved to (1) approve the tax report; and (2) approve the delinquent tax report. Director Ross seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

SECURITY MATTERS

Ms. Carner stated the April security report was distributed via e-mail and posted to the District's Share Point site.

WEBSITE AND COMMUNICATION MATTERS

The Board discussed the content on the District's website.

REPORT FROM WATER CONSERVATION COALITION ("WCC"), INCLUDING REPORT ON PREPARATION FOR COMMUNITY EVENT

Director Ottmann stated that the next WCC meeting is scheduled for May 18, 2020.

OPERATION OF DISTRICT FACILITIES

Mr. Ammel presented the operator's report from EDP, a copy of which is attached.

Mr. Ammel reviewed the District's Consumer Confidence Report ("CCR") for 2019. The Board considered approving the District's CCR, subject to final review and comments.

After review and discussion, Director Dahlke moved to (1) approve the operator's report; and (2) approve the CCR, subject to final review, and authorize EDP to deliver the CCR to the District's customers and certify the filing with the TCEQ. Director Ottmann seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

DISCUSS LATE FEES AND PENALTIES AND TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS

The Board reviewed additional correspondence from Harris County Judge Lina Hidalgo requesting that all municipal utility districts continue to suspend water terminations and waive late fees and penalties for the duration of the COVID-19 public health emergency, a copy of which is attached. After discussion, Director Ottmann moved to suspend water terminations and waive late fees and penalties for the month of May. Director Dahlke seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

ENGINEERING MATTERS

Mr. Gaden presented an engineer's report from EHRA, a copy of which is attached, and reviewed it with the Board. After review and discussion, Director Ottmann moved to approve the engineer's report. Director Dahlke seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

APPROVE SUBMERGED STORM SEWER AGREEMENTS

There was no discussion on this matter.

REQUESTS FOR CAPACITY RESERVATION TO HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 500 (MASTER) AND REQUESTS FOR UTILITY COMMITMENTS

There was no discussion on this agenda item.

ADOPT ORDER ADDING LAND AND AUTHORIZE EXECUTION OF AMENDMENT TO INFORMATION FORM

Ms. Carner stated that the City of Houston (the "City") consented to the annexation by the District of a 11.78-acre tract owned by CC TL Parkway 14, L.P. ("CC TL Parkway"), CW SCOA West, L.P. ("CW SCOA"), and TRH Investments, Inc. ("TRH") into the District. She reviewed an Order Adding Land to add the tract into the District. Ms. Carner then reviewed an Amendment to Information Form and stated that the Texas Water Code requires that the District file the Amendment to the Information Form with Harris County and the TCEQ, reflecting the new boundaries of the District. Following review and discussion, Director Ottmann moved to adopt the Order Adding Land, authorize execution of the Amendment to Information Form, and direct that the Order and Amendment be filed appropriately and retained in the District's official records. Director Dahlke seconded the motion. A roll call vote of the Board was taken and the motion passed unanimously.

ACCEPT WAIVER OF SPECIAL APPRAISAL

Ms. Carner presented a Waiver of Special Appraisal from CC TL Parkway, a Waiver of Special Appraisal from CW SCOA West, and a Waiver of Special Appraisal from TRH (collectively, the "Waivers"). Following review and discussion, Director Ottmann moved to accept the Waivers and direct that the Waivers be filed appropriately and retained in the District's official records. Director Dahlke seconded the motion. A roll call vote of the Board was taken and the motion passed unanimously.

REPORT REGARDING DEVELOPMENT IN THE DISTRICT, INCLUDING CONSENT TO PARTIAL ASSIGNMENT OF FINANCING AND REIMBURSEMENT AGREEMENT

Ms. Carner stated that CW SCOA has requested that the District consent to CW SCOA's partial assignment of the Financing and Reimbursement Agreement for Water, Sewer, and Drainage Facilities, dated October 3, 2007, the Development Financing Agreement for Recreational Facilities, dated September 2, 2009 (as amended December 3, 2014), and the Financing and Reimbursement Agreement for Road Facilities, dated September 2, 2009 (as amended December 3, 2014) with the District to CC TL Parkway and reviewed an Acknowledgement of Assignment of the District. After review and discussion, Director Ottmann moved to consent to the assignment and authorize execution of the Acknowledgement of Assignment of the District and direct that the Acknowledgement be filed appropriately and retained in the District's official records. Director Dahlke seconded the motion, which passed unanimously following a roll call vote.

AUTHORIZE PREPARATION OF SURPLUS FUNDS APPLICATION AND ADOPT
RESOLUTION AUTHORIZING APPLICATION TO THE TCEQ FOR USE OF
SURPLUS FUNDS

Mr. Gaden requested the Board authorize preparation of a surplus funds application to use surplus bond funds and reviewed a preliminary summary of costs, a copy of which is attached. The Board then considered adopting a Resolution Authorizing Application to the TCEQ for Use of Surplus Funds.

After review and discussion, Director Ottmann moved to (1) authorize preparation of a surplus funds application; and (2) adopt Resolution Authorizing Application to the TCEQ for Use Surplus Funds, subject to final review, and direct that the Resolution be filed appropriately and retained in the District's official records. The motion was seconded by Director Ross. A roll call vote of the Board was taken and the motion passed unanimously.

CONVEYANCE OF EASEMENT/DEEDS; APPROVE ENCROACHMENT
AGREEMENTS; APPROVE ABANDONMENT OF EASEMENTS

There was no discussion on this matter.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY MATTERS

There was no discussion on this matter.

REPORT FROM DISTRICT CONSULTANTS REGARDING DISTRICT
CORRESPONDENCE AND PROVISION OF RECORDS

There was no discussion on this agenda item.

REPORT REGARDING DEVELOPMENT IN THE DISTRICT (CONT'D)

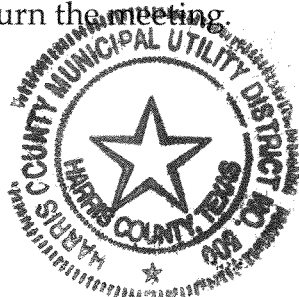
Mr. Hlozek updated the Board on the status of development in Towne Lake.

REVIEW AND REVISE ACTION LIST

The Board reviewed the action list and noted items to be included and removed from the list.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



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Secretary, Board of Directors

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