

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 500  
(Internal)

June 1, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 500 (the "District") met in regular session, open to the public, on the 1st day of June, 2022, at the Lakehouse, 10000 Towne Lake Parkway, Cypress, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Jeffry D. Ottmann	President
Joanne E. Quintero	Vice President
Jeff P. Collins	Secretary
James Spackman	Assistant Secretary
Alan Steinberg	Asst. Vice President/ Asst. Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Chief Kenny Grayson and Chief Jason Roberts of Cy-Fair Fire Department ("Cy-Fair FD"); Leslie Cook of RBC Capital Markets; Debbie Tomer of F. Matuska, Inc.; Amanda Benzman of Environmental Development Partners, LLC ("EDP"); J.T. Gaden and Robert Atkinson of EHRA Engineering ("EHRA"); Brenda McLaughlin of Bob Leared Interests; Becky Ullman of Caldwell Companies; Alia Vinson, Katie Carner, Allison Leatherwood, and Jennifer Ramirez of Allen Boone Humphries Robinson LLP ("ABHR"); and members of the public as shown on the attached list.

PUBLIC COMMENTS

Ms. Scanlon addressed the Board regarding the removal of the plaques containing scripture verses from the sidewalk around detention pond 1H, the lake located northwest of Greenhouse Road. She requested the Board authorize the plaques to be installed in their previous locations and provided the Board with letters of support from other Towne Lake residents, copies of which are attached.

Mr. Scanlon stated that he supports the request from Cy-Fair FD for the periodic use of the regional detention facilities for public safety training. He provided a letter from Commissioner-Elect Kevin Stertzfel of Harris County Emergency Services District No. 9, a copy of which is attached, regarding Cy-Fair FD's request. Mr. Scanlon also expressed support for the plaques to be installed in their previous locations.

Ms. Faver discussed the Towne Lake community and expressed her support for the plaques to be installed in their previous locations.

Ms. Edwards introduced herself as a director on the Board of Harris County Municipal Utility District No. 501 and invited the Board of the District to attend the Towne Lake Community Association's ("HOA") annual meeting as representatives of the District. She also encouraged the Board to attend the Association of Water Board Directors ("AWBD") summer conference. Ms. Edwards then expressed support for the plaques to be installed in their previous locations.

Ms. McQuien addressed the Board regarding resident requests for the development of additional park facilities in the northern part of Towne Lake, especially at the Marina Bay park and Arbor Grove park. She provided an exhibit and a petition in support of the request, copies of which are attached. Ms. McQuien also expressed support for the plaques to be installed in their previous locations.

Ms. Potter expressed support for the development of additional park facilities in the northern portion of Towne Lake. She also expressed support for the plaques to be installed in their previous locations.

Ms. Fineberg expressed support for the plaques to be installed in their previous locations and provided the Board with a letter, a copy of which is attached.

Ms. Busby expressed support for the plaques to be installed in their previous locations. She also expressed support for the development of additional park facilities in the northern portion of Towne Lake, including the expansion of the Marina Bay park and Arbor Grove park.

Ms. Rodriguez expressed support for the plaques to be installed in their previous locations and discussed the Towne Lake community. She provided the Board with a letter, a copy of which is attached.

Ms. Montoya expressed support for the plaques to be installed in their previous locations.

Mr. Scanlon reported that sand from the beaches located near the water park and the island has been eroding.

Director Ottmann stated that there was no agenda item for discussion of the requests regarding the plaques. He stated that Cy-Fair FD's request would be discussed in the Master District meeting under agenda item no. 6e. Director Ottmann noted that, related to the request for additional park facilities, some park facilities are owned by the District and some park facilities are owned by the HOA.

#### CONSENT AGENDA

Director Ottmann offered Board members the opportunity to remove items from the consent agenda for individual discussion. After discussion, Director Spackman

moved to approve all items on the consent agenda and direct that, where appropriate, the documents be filed appropriately and retained in the District's official records, including: (1) the minutes of the May 4, 2022, regular meeting; (2) the bookkeeper's report; (3) the tax assessor's report; (4) authorizing the delinquent tax attorney to proceed with collection of delinquent taxes; (5) the operator's report; and (6) the engineer's report. Director Quintero seconded the motion, which passed unanimously. Copies of the bookkeeper's report, tax assessor's report, operator's report, and the engineer's report are attached.

#### ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda.

#### 2022 DIRECTORS ELECTION

##### APPROVE AND DISTRIBUTE CERTIFICATES OF ELECTION

The Board considered approving a Certificate of Election, reflecting the election of Jeffrey D. Ottmann, Alan Steinberg, and Jeff P. Collins to the Board of Directors of the District each for a four-year term. After review and discussion, Director Quintero moved to approve the Certificate of Election and the distribution of same to Directors Ottmann, Steinberg, and Collins, and direct that the Certificate be filed appropriately and retained in the District's official records. Director Collins seconded the motion, which passed unanimously.

##### APPROVE DIRECTORS' SWORN STATEMENTS, BONDS, AND OATHS OF OFFICE

Ms. Carner reviewed the Sworn Statements and Oaths of Office for Directors Ottmann, Steinberg, and Collins. After review and discussion, Director Quintero moved to approve the Sworn Statements and Oaths of Office for Directors Ottmann, Steinberg, and Collins and direct that the documents be filed appropriately and retained in the District's official records, and that the Oaths of Office be filed with the Secretary of State as required by law. Director Collins seconded the motion, which passed unanimously.

#### REORGANIZE BOARD AND ELECT OFFICERS

The Board considered reorganizing the Board of Directors. After discussion, the Board concurred to retain the existing slate of officers.

#### DISTRICT REGISTRATION FORM

The Board then considered authorizing filing of an updated District Registration

Form with the Texas Commission on Environmental Quality ("TCEQ"), reflecting the terms of the newly elected directors. Following review and discussion, Director Quintero moved to authorize filing of the updated District Registration Form with the TCEQ and direct that the District Registration Form be filed appropriately and retained in the District's official records. Director Spackman seconded the motion, which passed unanimously.

#### ADDITIONAL FINANCIAL AND BOOKKEEPING MATTERS

The Board reviewed the interim arbitrage rebate report for the District's \$2,000,000 Unlimited Tax Bonds, Series 2017, noting that there were no payments owed to the Internal Revenue Service.

#### RENEWAL OF DISTRICT'S INSURANCE POLICIES

The Board deferred discussion on this agenda item, pending receipt of an insurance renewal proposal from Arthur J. Gallagher & Co. ("AJG"). After discussion, Director Spackman moved to delegate authority to Director Quintero to review the insurance renewal proposal from AJG, once available, to determine whether to solicit additional insurance proposals. Director Steinberg seconded the motion, which passed unanimously.

#### ADDITIONAL OPERATIONAL MATTERS

Ms. Benzman updated the Board on the status of the valve survey. Discussion ensued.

#### HEARING ON TERMINATION OF WATER AND SEWER SERVICE

There were no accounts submitted for termination.

#### WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA") MATTERS

Ms. Vinson reported that the WHCRWA will have an exhibit booth at the AWBD summer conference.

#### ADDITIONAL ENGINEERING MATTERS

There was no discussion on this agenda item.

#### REPORT REGARDING DEVELOPMENT IN THE DISTRICT

Ms. Ullman updated the Board on the status of development in Towne Lake. She stated that development of a revised parks plan for the northern portion of Towne Lake

is in process and a preliminary design should be available in a few months.

The Board suspended the meeting at 12:38 p.m.

The Board reconvened the meeting at 2:16 p.m.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.076, TEXAS GOVERNMENT CODE, TO DELIBERATE THE DEPLOYMENT, OR SPECIFIC OCCASIONS FOR IMPLEMENTATION OF SECURITY PERSONNEL OR DEVICES, OR A SECURITY AUDIT

The Board convened in Executive Session at 2:16 p.m. pursuant to Section 551.076 of the Texas Government Code to deliberate the deployment, or specific occasions for implementation of security personnel or devices, or a security audit. Ms. Vinson, Ms. Carner, Ms. Leatherwood, and Ms. Ramirez also were present.

RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION

The Board reconvened in Open Session at 2:23 p.m. No action was taken by the Board.

REVIEW QUALIFICATIONS FOR BOOKKEEPING SERVICES AND AUTHORIZE APPROPRIATE ACTION REGARDING BOOKKEEPING SERVICES AGREEMENT

The Board discussed the qualifications previously received from Myrtle Cruz, Inc., BKD, LLP, Artesian Financial Services, and Texas Utility Bookkeeping dba FMI. After discussion, the Board concurred to schedule a special meeting to interview Myrtle Cruz, Inc. and Artesian Financial Services.

REVIEW AND REVISE ACTION LIST

The Board noted there were no items on the action list at this time.

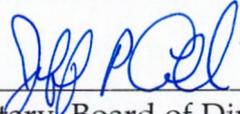
DISCUSS MEETING SCHEDULE

The Board discussed the regular meeting schedule. After discussion, the Board concurred to reschedule the next regular meeting to June 29, 2022, at noon at the Lakehouse.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



  
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Secretary, Board of Directors

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