

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 500
(Internal)

May 4, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 500 (the "District") met in regular session, open to the public, on the 4th day of May, 2022, at the Lakehouse, 10000 Towne Lake Parkway, Cypress, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Jeffry D. Ottmann	President
Joanne E. Quintero	Vice President
Jeff P. Collins	Secretary
James Spackman	Assistant Secretary
Alan Steinberg	Asst. Vice President/ Asst. Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Paul Herridge of The Boat Lift Company; Travis Singleton of the Towne Lake Community Association, Inc.; Garrett Robertson of Storm Water Solutions, LLC; Leslie Cook of RBC Capital Markets; Debbie Tomer of F. Matuska, Inc.; Amanda Benzman of Environmental Development Partners, LLC ("EDP"); J.T. Gaden of EHRA Engineering ("EHRA"); Brenda McLaughlin of Bob Leared Interests; Becky Ullman of Caldwell Companies; and Katie Carner and Jennifer Ramirez of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

CONSENT AGENDA

Director Ottmann offered Board members the opportunity to remove items from the consent agenda for individual discussion. After discussion, Director Spackman moved to approve all items on the consent agenda and direct that, where appropriate, the documents be filed appropriately and retained in the District's official records, including: (1) the minutes of the April 6, 2022, regular meeting; (2) the bookkeeper's report; (3) the Travel Reimbursement Guidelines for the Association of Water Board Directors summer conference; (4) the tax assessor's report; (5) the operator's report; (6) approving the Consumer Confidence Report and authorizing distribution of the Consumer Confidence Report to District customers and filing with the Texas Commission on Environmental Quality; and (7) the engineer's report. Director

Quintero seconded the motion, which passed unanimously. Copies of the bookkeeper's report, tax assessor's report, operator's report, and the engineer's report are attached.

ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda.

ADDITIONAL FINANCIAL AND BOOKKEEPING MATTERS

There was no discussion on this agenda item.

DELINQUENT TAX REPORT

The Board reviewed a delinquent tax report from Perdue, Brandon, Fielder, Collins & Mott L.L.P. ("Perdue Brandon") regarding the status of the District's delinquent tax accounts, a copy of which is attached.

The Board discussed the delinquent tax account for Vr Towne Lake, LLC/Sub Zero Ice Cream. After review and discussion, Director Spackman moved to direct Perdue Brandon to move the delinquent tax account for Vr Towne Lake, LLC/Sub Zero Ice Cream to the uncollectible roll, subject to Perdue Brandon's concurrence that the account should be deemed uncollectible. Director Quintero seconded the motion, which passed unanimously.

REPORT FROM WATER CONSERVATION COALITION

Director Ottmann recommended that this item be removed from the agenda until further notice.

ADDITIONAL OPERATIONAL MATTERS

Ms. Benzman stated that EDP has received reports of lower than usual water pressure in the Towne Lake Service Area. She requested the Board authorize a valve survey for an estimated cost of \$2,250.00, which would help identify any distribution issues affecting water pressure. After review and discussion, Director Collins moved to authorize EDP to conduct a valve survey for an estimated cost of \$2,250.00. Director Spackman seconded the motion, which passed unanimously.

HEARING ON TERMINATION OF WATER AND SEWER SERVICE

There were no accounts submitted for termination.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY MATTERS

There was no discussion on this agenda item.

ADDITIONAL ENGINEERING MATTERS

There was no discussion on this agenda item.

REPORT REGARDING DEVELOPMENT IN THE DISTRICT

Ms. Ullman updated the Board on the status of development in Towne Lake.

The Board suspended the meeting at 12:12 p.m.

The Board reconvened the meeting at 2:09 p.m.

REVIEW QUALIFICATIONS FOR BOOKKEEPING SERVICES AND AUTHORIZE APPROPRIATE ACTION REGARDING BOOKKEEPING SERVICES AGREEMENT

The Board received the qualifications received from Myrtle Cruz, Inc., BKD, LLP, Artesian Financial Services, and FMI, copies of which are attached. The Board concurred to defer any action, pending further review by the Board.


REVIEW AND REVISE ACTION LIST

The Board noted there were no items on the action list at this time.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)




Secretary, Board of Directors

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