

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 500
(Internal)

April 7, 2021

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 500 (the “District”) met in regular session, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott’s emergency disaster declaration dated March 13, 2020, on the 7th day of April, 2021, and the roll was called of the members of the Board being present by telephone:

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|--------------------|---------------------------------------|
| Joanne E. Quintero | President |
| Jeffry D. Ottmann | Vice President |
| Saundra Dahlke | Secretary |
| James Spackman | Assistant Secretary |
| James Ross | Asst. Vice President/ Asst. Secretary |

and all of the above were present, thus constituting a quorum.

Also present at the meeting via teleconference were Jared Leigh, member of the public; Travis Singleton, Towne Lake Community Association, Inc.; George Gentry and John Casey, directors of Harris County Municipal Utility District No. 501; Fran Matuska of F. Matuska, Inc.; Michael Ammel of Environmental Development Partners, LLC (“EDP”); Truman Edminster and J.T. Gaden of Edminster Hinshaw Russ and Associates, Inc.; Jessie Carrasco of Caldwell Companies; Brenda McLaughlin of Bob Leared Interests; and Katie Carner and Jennifer Ramirez of Allen Boone Humphries Robinson LLP.

Ms. Carner reviewed certain recommended protocols for conducting the District’s meeting via teleconference. She announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an “agenda packet” prior to the start of the meeting at www.districtdirectory.org/agendapackets/hcmud500.

PUBLIC COMMENTS

There were no comments from the public.

CONSENT AGENDA

Director Quintero offered Board members the opportunity to remove items from the consent agenda for individual discussion. After discussion, Director Ottmann moved to approve all items on the consent agenda, and direct that, where appropriate,

the documents be filed appropriately and retained in the District's official records, including: (1) the minutes of the March 3, 2021, regular meeting; (2) the bookkeeper's report; (3) the tax assessor's report; (4) the website analytics report; (5) the operator's report; (6) the Identity Theft Prevention Program annual report; (7) approving and authorizing the operator to file the water loss audit; and (8) the engineer's report. Director Dahlke seconded the motion. A roll call vote of the Board was taken and the motion passed by unanimous vote. Copies of the bookkeeper's report, the tax assessor's report, website analytics report, operator's report, the Identity Theft Prevention Program annual report, and engineer's report are attached.

ITEMS REMOVED FROM THE CONSENT AGENDA

There was no discussion on this agenda item.

ADDITIONAL FINANCIAL AND BOOKKEEPING MATTERS

In response to an inquiry from Director Quintero, Ms. Matuska and Mr. Ammel discussed the customer deposit refund for Arium Towne lake.

The Board considered authorizing attendance of any interested director at the Association of Water Board Directors ("AWBD") Spring Breakfast. After review and discussion, Director Dahlke moved to authorize attendance of any interested director at the AWBD Spring Breakfast. Director Ottmann seconded the motion. A roll call vote of the Board was taken and the motion passed by unanimous vote.

REPORT FROM WATER CONSERVATION COALITION ("WCC")

Director Ottmann stated that the next WCC meeting is scheduled for May, 2021.

ADDITIONAL OPERATIONAL MATTERS, INCLUDING REPORT ON LEAK ADJUSTMENT REQUESTS FROM FREEZE EVENT

Mr. Ammel reported that the District has not yet received any leak adjustment requests related to the freeze event.

Ms. Carner stated that the West Harris County Regional Water Authority adopted a Resolution Adopting Policy for Freeze Event Fee Adjustment and discussed the documentation required to receive a fee adjustment. Mr. Ammel discussed EDP's procedures for tracking any leak adjustment requests and submitting for a fee adjustment.

DISCUSS TERMINATION OF WATER AND SEWER SERVICE

There were no accounts submitted for termination.

ADDITIONAL ENGINEERING MATTERS

Mr. Gaden updated the Board on the status of the surplus funds application. The Board then considered re-adopting a Resolution Authorizing Application to the Texas Commission on Environmental Quality for Use of Surplus Funds.

After review and discussion, Director Ottmann moved to re-adopt the Resolution Authorizing Application to the Texas Commission on Environmental Quality for Use Surplus Funds, subject to final review, and direct that the Resolution be filed appropriately and retained in the District’s official records. The motion was seconded by Director Spackman. A roll call vote of the Board was taken and the motion passed unanimously.

REPORT REGARDING DEVELOPMENT IN THE DISTRICT

Mr. Carrasco reported on development in Towne Lake.

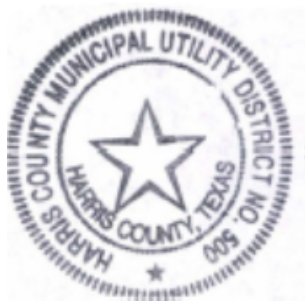
REVIEW AND REVISE ACTION LIST

In response to an inquiry from the Board, Ms. Carner updated the Board on the status of the Interlocal Agreement for Law Enforcement Services with Harris County Sheriff’s Office.

The Board reviewed the action list and noted items to be included and removed from the list.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



/s/ Sandra Dahlke
Secretary, Board of Directors

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