RESOLUTION DESIGNATING ADDRESSES FOR TEXAS PUBLIC INFORMATION ACT REQUESTS

WHEREAS, Harris County Municipal Utility District No. 500 (the "District") has been legally created and operates pursuant to the general laws of the State of Texas; and

WHEREAS, Section 552.234(c) of the Texas Government Code provides that a governmental entity, such as the District, may designate one mailing address and one electronic mailing address for receiving written requests for public information; and

WHEREAS, in order to facilitate the receipt and timely response to Texas Public Information Act requests, the Board of Directors ("Board") of the District has determined to designate one mailing address and one electronic mailing address for receiving written requests for public information, as provided by Section 552.234(c) of the Texas Government Code; Now, Therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 500 THAT:

<u>Section 1</u>. Pursuant to Section 552.234(c) of the Texas Government Code, the Board of Directors of the District hereby designates the following mailing address and electronic mailing address as the designated addresses for receiving requests for public information for the District:

Designated Mailing Address: Harris

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Harris County Municipal Utility District No. 500

c/o Allen Boone Humphries Robinson LLP

3200 Southwest Freeway, Suite 2600

Houston, Texas 77027

Designated Electronic Mailing Address: harmud500@txdistricts.info

<u>Section 2.</u> As provided by Section 552.234(c) of the Texas Government Code, the District shall provide the designated mailing address and electronic mailing address to any person on request.

<u>Section 3.</u> The designated mailing address and electronic mailing address are hereby directed to be posted continuously on the District's Internet website, https://www.hcmud500.org/, within five (5) days of the effective date of this Resolution.

<u>Section 4.</u> Pursuant to Section 552.234(d) of the Texas Government Code, upon the posting of the designated mailing address and electronic mailing address to the District's

Internet website, the District shall be required to respond to a request for public information only if the request is received through one of the following methods:

- a. at the designated mailing address or electronic mailing address specified in this Resolution;
- b. by hand delivery to the designated Records Management officer;
- c. by facsimile transmission to 713-860-6401; or
- d. by electronic transmission through the District's Internet website contact form, https://www.hcmud500.org/contact/.

Section 5. The District may, at its discretion, amend or rescind this Resolution at any time.

<u>Section 6</u>. This Resolution shall be effective as of the date of adoption.

[EXECUTION PAGE FOLLOWS]

PASSED AND APPROVED on this 6th day of January, 2021.

President, Board of Directors

ATTEST:

Secretary, Board of Directors



CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS \$

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COUNTY OF HARRIS \$

I, the undersigned officer of the Board of Directors of Harris County Municipal Utility District No. 500 hereby certify as follows:

1. The Board of Directors of Harris County Municipal Utility District No. 500 convened in regular session on January 6, 2021, and the roll was called of the members of the Board:

Joanne E. Quintero President
Jeffry D. Ottmann Vice President
Saundra Dahlke Secretary

James Spackman Assistant Secretary

James Ross Asst. Vice President/Asst. Secretary

and all of said persons were present except Director Ross, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting: a written

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was introduced for the consideration of the Board. It was then duly moved and seconded that the resolution be adopted, and, after due discussion, the motion, carrying with it the adoption of the resolution, prevailed and carried unanimously.

2. A true, full, and correct copy of the aforesaid resolution adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; the action approving the resolution has been duly recorded in the Board's minutes of the meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of the Board as indicated therein; each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of the aforesaid meeting, and that the resolution would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; the meeting was open to the public as required by law; and public notice of the time, place, and subject of the meeting was given as required by Chapter 551, Texas Government Code, and Section 49.063, Texas Water Code, as suspended by the Governor of the State of Texas.

SIGNED AND SEALED on January 6, 2021.

Secretary, Board of Directors