

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 500  
(Master)

July 1, 2020

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 500 (the "District") met in regular session, with access by telephone available to the public, pursuant to Texas Government Code Section 551.125 and Governor Greg Abbott's emergency disaster declaration dated March 13, 2020, on the 1st day of July, 2020, and the roll was called of the members of the Board being present by telephone:

Joanne E. Quintero	President
Jeffrey D. Ottmann	Vice President
Saundra Dahlke	Secretary
Vacant	Assistant Secretary
James Ross	Asst. Vice President/ Asst. Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting via teleconference were Teresa Sturtevant, member of the public; George Gentry and John Casey, directors of Harris County Municipal Utility District No. 501; Michael Crahan of the Towne Lake Community Association, Inc. ("HOA"); Rose Montalbano of F. Matuska, Inc.; Michael Ammel of Environmental Development Partners, LLC ("EDP"); Truman Edminster and J.T. Gaden of Edminster Hinshaw Russ and Associates, Inc. ("EHRA"); Brenda McLaughlin of Bob Leared Interests ("BLI"); Eric Steinman of KGA DeForest Design, LLC ("KGA"); Loren Morales of RBC Capital Markets ("RBC"); Jessie Carrasco of Caldwell Companies; and Katie Carner and Jennifer Ramirez of Allen Boone Humphries Robinson LLP ("ABHR").

Ms. Carner reviewed certain recommended protocols for conducting the District's meeting via teleconference. She announced that the meeting was being recorded and that consultant reports presented at the meeting were posted online and available to the public in the form of an "agenda packet" prior to the start of the meeting at [www.districtdirectory.org/agendapackets/hcmud500](http://www.districtdirectory.org/agendapackets/hcmud500) (posted on June 30, 2020).

PUBLIC COMMENTS

Mr. Casey inquired about the wastewater treatment plant headworks improvements project. Ms. Carner stated that matter would be discussed under agenda item no. 14.c.



## APPROVE MINUTES

The Board reviewed the minutes of the June 3, 2020, regular meeting. After review and discussion, Director Dahlke moved to approve the minutes of June 3, 2020, regular meeting, as submitted. Director Ottmann seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

## APPROVE ANNUAL REPORT AND AUTHORIZE FILING OF SAME IN ACCORDANCE WITH CONTINUING DISCLOSURE OF INFORMATION AGREEMENT

Ms. Carner reviewed an Annual Report containing updated financial and operating data to be filed in accordance with the continuing disclosure provisions contained in the bond resolutions. She stated that the District is required to file certain financial and operating data with the Municipal Securities Rulemaking Board ("MSRB") through EMMA in compliance with SEC Rule 15c2-12. Following review and discussion, Director Ottmann moved to approve the Annual Report, subject to final review, authorize the attorney to submit the Annual Report in compliance with the continuing disclosure provisions contained in the bond resolutions and direct that the Annual Report be filed appropriately and retained in the District's official records. Director Ross seconded the motion. A roll call of the Board was taken and the motion passed unanimously. The Board requested that all comments be submitted by July 17, 2020.

## ANNUAL REVIEW OF PROCEDURES FOR CONTINUING DISCLOSURE COMPLIANCE

The Board reviewed the District's procedures for continuing disclosure compliance. The Board concurred that no changes are required at this time.

## FINANCIAL AND BOOKKEEPING MATTERS

Ms. Montalbano presented the bookkeeper's report and submitted the bills for the Board's review. A copy of the bookkeeper's report is attached.

Ms. Montalbano reviewed correspondence from the West Harris County Regional Water Authority ("WHCRWA"), a copy of which is attached, stating that the District will receive a credit in the amount of \$76,023.63 for the 2018 alternate water credits, which will be credited against future pumpage and surface water delivery fees. She stated that she will track the credits in the bookkeeper's report.

After review and discussion, Director Ottmann moved to approve the bookkeeper's report and the payments presented. Director Dahlke seconded the motion. A roll call of the Board was taken and the motion passed unanimously.



RENEWAL OF DISTRICT'S INSURANCE POLICIES

The Board deferred discussion on this agenda item to the next meeting.

CONTRACT REVENUE REFUNDING BONDS (WATER, SEWER, AND DRAINAGE FACILITIES), SERIES 2020 ("SERIES 2020 REFUNDING BONDS")

Mr. Morales reviewed a Refunding Analysis Update, a copy of which is attached, for the Series 2020 Refunding Bonds. He also reported that the District's underlying credit rating was upgraded by Moody's Investor Service from Baa1 to A3. Ms. Carner confirmed an event notice was timely filed with the MSRB for the change.

PRELIMINARY OFFICIAL STATEMENT FOR THE DISTRICT'S SERIES 2020 REFUNDING BONDS

Mr. Morales reviewed the Preliminary Official Statement for the District's Series 2020 Refunding Bonds. After review and discussion, Director Ottmann moved to approve the Preliminary Official Statement, subject to final review. Director Dahlke seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

APPOINT PAYING AGENT/REGISTRAR AND ESCROW AGENT

The Board considered appointing a paying agent/registrar and escrow agent for the Series 2020 Refunding Bonds. Following review and discussion, Director Ottmann moved to appoint The Bank of New York Mellon Trust Company, N.A., as the District's paying agent/registrar and escrow agent for the Series 2020 Refunding Bonds. Director Dahlke seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

RESOLUTION AUTHORIZING THE ISSUANCE OF THE SERIES 2020 REFUNDING BONDS AND AUTHORIZE THE BOARD OF DIRECTORS TO SIGN ALL DOCUMENTS RELATING TO THE SALE OF THE BONDS

Ms. Carner reviewed a Resolution Authorizing the Issuance of the Series 2020 Refunding Bonds. The Board discussed delegating authority to Director Quintero, with Director Ottmann as an alternate, to coordinate with RBC on the sale of the Series 2020 Refunding Bonds.

The Board discussed parameters for the sale of the Series 2020 Refunding Bonds and, based upon Mr. Morales' recommendations, considered setting a minimum net present value savings of at least 6% and setting the maximum principal amount of the Series 2020 Refunding Bonds at \$5.1 million.



Following review and discussion, Director Ottmann moved to (1) adopt the Resolution Authorizing the Issuance of the Series 2020 Refunding Bonds and direct that the Resolution be filed appropriately and retained in the District's official records; (2) delegate authority to Director Quintero, with Director Ottmann as an alternate, to work with RBC as the District's Authorized Representative to effect the sale of the Series 2020 Refunding Bonds and authorize the execution of any necessary documents related to the Series 2020 Refunding Bonds; and (3) authorize the financial advisor to proceed with the sale of the Series 2020 Refunding Bonds contingent upon a net present value savings of at least 6% and a maximum principal amount of \$5.1 million. Director Dahlke seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

AUTHORIZE THE DISTRICT'S ATTORNEY AND THE FINANCIAL ADVISOR TO TAKE ALL NECESSARY ACTION IN CONNECTION WITH THE ISSUANCE OF THE DISTRICT'S SERIES 2020 REFUNDING BONDS

The Board next considered authorizing ABHR and RBC to take all necessary action in connection with the issuance of the Series 2020 Refunding Bonds and to deliver the Series 2020 Refunding Bonds to the purchaser. After discussion, Director Ottmann moved to authorize ABHR and RBC to take all necessary action in connection with the issuance of the Series 2020 Refunding Bonds to deliver the Series 2020 Refunding Bonds to the purchaser. Director Dahlke seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

CERTIFICATE REGARDING PROVISION OF FINANCIAL ADVICE

Ms. Carner presented a Certificate Regarding Provision of Financial Advice related to the Series 2020 Refunding Bonds. After review and discussion, Director Ottmann moved to approve the Certificate Regarding Provision of Financial Advice related to the Series 2020 Refunding Bonds and direct that the Certificate be filed appropriately and retained in the District's official records. Director Dahlke seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

CHECK TO ATTORNEY GENERAL RELATING TO BOND ISSUE TRANSCRIPT REVIEW

The Board considered approving payment to the Attorney General for review of the transcript for the Series 2020 Refunding Bonds. After discussion, Director Ottmann moved to authorize payment to the Attorney General for bond transcript review. Director Dahlke seconded the motion. A roll call of the Board was taken and the motion passed unanimously.





## OPERATION OF DISTRICT FACILITIES

Mr. Ammel presented the operator's report, a copy of which is attached. He reported on routine maintenance and repair items in the Service Area.

Mr. Ammel stated that the phase two aeration tank air header at the wastewater treatment plant ("WWTP") needs to be replaced and requested the Board approve the replacement for an estimated cost of \$22,000, in addition to approximately \$8,000 for necessary bypassing for the replacement and approximately \$18,000 for draining and cleaning the tank prior to the replacement. He stated he is coordinating with EHRA on recommendations and a cost estimate for future rehabilitation project for the aeration tanks at the WWTP.

Mr. Ammel updated the Board on the status of the water plant piping rehabilitation project.

Mr. Ammel stated the installation of the flow meter on the water supply line to the ground storage tank at water plant no. 2 is complete.

Mr. Ammel stated that the chlorine feed system at WWTP needs to be replaced and requested the Board approve the replacement for the estimated amount of \$4,000.

Mr. Ammel recommended the Board authorize rental of a stand-by emergency portable generator during hurricane season for the WWTP, for a cost of \$2,250 per month from July through November, 2020.

Mr. Ammel stated that the chlorine leak detector at the WWTP needs to be replaced and requested the Board approve the replacement for the estimated amount of \$2,250.

Mr. Ammel stated that electrical starter for booster pump no. 1 at water plant no. 1 needs to be replaced and requested the Board approve the replacement in the amount of \$8,000.

The Board then discussed authorizing ABHR to send a notice letter to the Texas Commission on Environmental Quality ("TCEQ") regarding the use of surplus funds for the replacement of the phase two aeration tank header and associated bypass, replacement of the chlorine feed system, replacement of the chlorine leak detector, and the replacement of the electrical starter for booster pump no. 1 at water plant no. 1.

Mr. Ammel reported on generator testing as part of the District's emergency preparedness plan.

After review and discussion, Director Ottmann moved to (1) approve the operator's report; (2) approve the replacement of the phase two aeration tank air



header, the required bypass, and the draining and cleaning of the tank, for a total estimated amount of \$48,000; (3) approve the replacement of the chlorine feed system at the WWTP for the estimated amount of \$4,000; (4) approve the replacement of the chlorine leak detector at the WWTP for the estimated amount of \$2,250; (5) authorize the rental of a stand-by emergency portable generator for the WWTP in the amount of \$2,250 per month from July through November, 2020; (6) approve the replacement of the electrical starter for booster pump no. 1 at water plant no. 1 in the amount of \$8,000; and (7) authorize ABHR to send a notice letter to the TCEQ regarding the use of surplus funds for the replacement of the phase two aeration air header and the necessary bypass, the replacement of the chlorine feed system, the replacement of the chlorine leak detector, and the replacement of the electrical starter for booster pump no. 1 at water plant no. 1. Director Dahlke seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

## DISCUSS LAKE MANAGEMENT AND MAINTENANCE

### WILDLIFE MANAGEMENT, INCLUDING REPORT AND PROPOSALS FROM A ALL ANIMAL CONTROL ("AAAC")

The Board discussed the status of wildlife management in the District, including alligator monitoring and beaver and nutria removal, and reviewed a report from AAAC for June, a copy of which is attached. Discussion ensued regarding Egyptian geese removal. Ms. Ramirez noted the current set-up fee has expired, and per the proposal from AAAC, it would cost \$1,050 for AAAC to set up for Egyptian geese removal for a three-month period. The Board requested that Director Ottmann discuss Egyptian geese trapping further with AAAC and to report back at the next meeting.

### EROSION, DREDGING, AND WATER QUALITY

The Board reviewed correspondence from the HOA regarding a resident's request for use of the lake for seaplane training, a copy of which is attached. The Board requested ABHR to notify the resident that the request has been denied by the HOA.

Ms. Carner stated that the new aquatic vegetation plantings discussed at last month's meeting were authorized pursuant to the terms of the Consent to Encroachment ("CTE") with the HOA approved in 2018. She stated that EHRA will begin tracking the status of actions taken by the HOA pursuant to the terms of approved CTEs with the District.

The Board reviewed correspondence from the HOA, a copy of which is attached, requesting authorization to remove erosion control netting that has failed and become dislodged in certain locations around the lake which are



covered in the CTE approved in 2020. The Board reviewed the HOA's proposal from Lake Management Services ("LMS") for removal of the failed netting. Mr. Gaden stated that EHRA recommends authorizing the removal of the failed erosion control netting and stated that LMS will refrain from spraying any aquatic vegetation control chemicals in that area to promote natural vegetation growth. Discussion ensued. After review and discussion, Director Ottmann moved to authorize the HOA to engage LMS to remove the failed erosion control netting in the locations specified in the 2020 CTE. Director Ross seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

The Board reviewed correspondence from the HOA, a copy of which is attached, requesting authorization to plant vegetation around the island in the southeast portion of the lakes near the boat dock, as part of a pilot program to address erosion around various island locations within the lakes. Mr. Gaden stated that EHRA recommends the Board authorize the HOA to proceed with the pilot program utilizing the same vegetation as previously authorized under the 2018 and 2020 CTEs. Ms. Carner stated the HOA would need to enter into either a Right-of-Entry Agreement ("ROE") or a CTE with the District, depending on ownership of the boat dock island. After review and discussion, Director Dahlke moved to authorize the HOA to proceed with the pilot erosion control program at the boat dock island, contingent upon the HOA entering into either a ROE or CTE with the District, as necessary, and the Board President's and Vice President's final approval and release of the executed ROE or CTE. Director Ottmann seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

#### DISCUSS AMENDMENT TO MAINTENANCE AGREEMENT WITH THE HOA AND LAKE ACCESS AND RULES

The Board deferred discussion on this matter until Executive Session.

#### ENGINEERING MATTERS, INCLUDING ALTERNATE WATER SUPPLY SOURCES

Mr. Gaden presented an engineer's report from EHRA, a copy of which is attached, and reviewed it with the Board.

Mr. Gaden noted the phone number residents can call to report potential Storm Water Pollution Prevention Plan ("SWPPP") violations to Harris County, the enforcement agency for SWPPPs in Harris County.

Mr. Gaden reported that Harris County Municipal Utility District No. 196 ("HC 196") approved and executed the Emergency Water Supply Agreement.



PRELIMINARY PLANNING FOR GRADE SEPARATION AT UNION PACIFIC RAILROAD AND INTERSECTION IMPROVEMENTS AT HIGHWAY 290 ("UPRR/HIGHWAY 290 PROJECT")

Mr. Edminster updated the Board on the status of the UPRR/Highway 290 Project.

REPORT ON STORMWATER FACILITIES MAINTENANCE AND REPAIRS, AND APPROVE SUBMERGED STORM SEWER AGREEMENTS AND MAINTENANCE AGREEMENTS

Mr. Gaden stated that the Storm Water Solutions, LLC, report was provided to the Board.

AUTHORIZE DESIGN OF EMERGENCY WATER INTERCONNECT

Mr. Gaden requested the Board authorize design of the emergency water interconnect with HC 196. After review and discussion, Director Ottmann moved to authorize design of the emergency water interconnect with HC 196. Director Ross seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR WATER WELL NO. 1

Mr. Gaden updated the Board on the status of the design of water well no. 1.

TOWNE LAKE SECTION 60 TEMPORARY ACCESS ROAD

Mr. Gaden updated the Board on the status of design of the Towne Lake Section 60 temporary construction access road.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR CLEARING AND GRUBBING FOR DETENTION 1L, PHASE 2

Mr. Gaden updated the Board on the status of clearing and grubbing to serve detention 1L, Phase 2. He stated that he had no pay estimates from Project Storm, LLC for the Board's approval.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR DETENTION 1L, PHASE 2





Mr. Gaden updated the Board on the status of construction of detention 1L, Phase 2. He stated that he had no pay estimates from Allgood Construction Co., Inc. for the Board's approval.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR WWTP HEADWORKS IMPROVEMENT PROJECT

Mr. Gaden provided an overview of the WWTP headworks improvement project in response to the earlier public comment. He updated the Board on the status of the wastewater treatment plant headworks improvement project. He stated that he had no pay estimates from Electrical Mechanical Service, Inc. for the Board's approval.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR WATER PLANT NO. 2

Mr. Gaden updated the Board on the status of construction of water plant no. 2. He stated that he had no pay estimates from W.W. Payton Corporation for the Board's approval.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR TOWNE LAKE PARKWAY, SEGMENT ONE (FROM GREENHOUSE ROAD TO CYPRESS NORTH HOUSTON)

Mr. Gaden updated the Board on the status of Towne Lake Parkway, Segment One (from Greenhouse Road to Cypress North Houston) paving project. He stated that he had no pay estimates from Hassell Construction Company, Inc. for the Board's approval.

APPROVE CAPACITY RESERVATIONS AND UTILITY COMMITMENT LETTERS

Mr. Gaden reported that Harris County Municipal Utility District No. 502 ("HC 502") has requested 99 equivalent single-family connections for water and sewer capacity for Towne Lake, Sections 49, 56, and 57. Following review and discussion, and based upon the engineer's recommendation, Director Ottmann moved to approve the capacity request. Director Ross seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

CONVEYANCE OF EASEMENTS/DEEDS; ABANDONMENT OF EASEMENT; CONSENTS TO ENCROACHMENT

Mr. Gaden reported that the District received a right-of-entry request from Harris County for surveying in connection with the expansions of Greenhouse Road and Mound Road. After discussion, Director Ottmann moved to approve the right-of-entry request from Harris County. Director Dahlke seconded the motion. A roll call of the Board was taken and the motion passed unanimously.



The Board considered approving a Special Warranty Deed for park reserves to be conveyed from CW SCOA West, L.P. to the District. After discussion, Director Ottmann moved to approve the Special Warranty Deed, subject to receipt, and direct that the Deed be filed appropriately and retained in the District's official records. Director Dahlke seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

UPDATE ON PARK BOND APPLICATION NO. 1, WATER, SEWER, AND DRAINAGE BOND APPLICATION NO. 10, AND PREPARATION OF SURPLUS FUNDS APPLICATION

Ms. Carner updated the Board on the status of the preparation of park bond application no. 1. The Board deferred adoption of a Resolution Authorizing Application to the TCEQ for Approval of Projects and Bonds for park bond application no. 1.

Ms. Carner updated the Board on the status of bond application no. 10.

Ms. Carner updated the Board on the status of the preparation of the surplus funds application for the construction of the emergency interconnect facilities with HC 196.

Ms. Carner updated the Board on the status of preparation of the surplus funds application for construction of water well no. 1. The Board then considered adopting a Resolution Authorizing Application to the TCEQ for use of surplus funds. Ms. Carner also requested the Board consider authorizing ABHR to combine the emergency water interconnect project and the construction of water well no. 1 project into a single surplus funds application if the timing works out for submission of both projects.

Following review and discussion, Director Ottmann moved to (1) adopt the Resolution Authorizing Application to the TCEQ for use of surplus funds and direct that the Resolution be filed appropriately and retained in the District's official records; and (2) authorize ABHR to combine the emergency water interconnect project and the construction of water well no. 1 project into a single surplus funds application, if possible. Director Ross seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

WHCRWA MATTERS

There was no discussion on this agenda item.

LANDSCAPE ARCHITECT'S REPORT, INCLUDING UPDATED MASTER PARK PLAN



Mr. Steinman reviewed the landscape architect's report from KGA, a copy of which is attached.

APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS FOR GREENHOUSE ROAD, SEGMENT SIX

The Board deferred approval of plans and specifications and authorizing advertisement for bids for Greenhouse Road, Segment Six.

TRAILS, TREES, AND SIDEWALKS

There was no discussion on this matter.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR GREENHOUSE ROAD, SEGMENT FIVE HARDSCAPE IMPROVEMENTS

Mr. Steinman updated the Board on the status of Greenhouse Road, Segment Five hardscape improvements.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR GREENHOUSE ROAD, SEGMENT FIVE LANDSCAPE IMPROVEMENTS

Mr. Steinman updated the Board on the status of Greenhouse Road, Segment Five landscape improvements. He reviewed and recommended approval of Pay Estimate No. 8 in the amount of \$56,916.97, submitted by Classic Irrigation & Landscape, LLC.

After review and discussion, Director Ottmann moved to approve Pay Estimate No. 8 in the amount of \$56,916.97, as recommended. Director Dahlke seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

REPORT REGARDING DEVELOPMENT IN THE DISTRICT

Mr. Carrasco updated the Board on the status of development in Towne Lake.

REPORTS FROM DISTRICT CONSULTANTS REGARDING DISTRICT CORRESPONDENCE AND PROVISION OF RECORDS

The Board reviewed correspondence from Acclaim Energy Advisors requesting to present an energy market update and a proposal for renewal of the District's energy contract at the next regular Board meeting, a copy of which is attached. After discussion, the Board declined to add an agenda item for the next regular meeting, but concurred to add an agenda item to the December 2020, regular meeting.



CONVENE IN EXECUTIVE SESSION TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY TO DISCUSS PENDING OR CONTEMPLATED LITIGATION, OR A SETTLEMENT OFFER, PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE

The Board convened in Executive Session at 2:57 p.m. pursuant to Section 551.071 of the Texas Government Code to conduct a private consultation with their attorney to discuss pending or contemplated litigation or a settlement offer. Ms. Carner also was present.

Director Ross left the meeting at 3:30 p.m.

RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION

The Board reconvened in Open Session at 3:37 p.m.

DISCUSS LAKE MANAGEMENT AND MAINTENANCE (CONT'D)

DISCUSS AMENDMENT TO MAINTENANCE AGREEMENT WITH THE HOA AND LAKE ACCESS AND RULES (CONT'D)

After discussion, Director Ottmann moved to authorize distribution of the amendment to the maintenance agreement to the HOA. Director Dahlke seconded the motion. A roll call of the Board was taken and the motion passed unanimously.

REVIEW AND REVISE ACTION LIST

The Board reviewed the action list and noted items to be included and removed from the list.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



  
Secretary, Board of Directors

CONVENE IN EXECUTIVE SESSION TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY TO DISCUSS PENDING OR CONTINGENT LITIGATION, OR A SETTLEMENT OFFER PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT

CODE

The board convened in Executive Session at 3:57 p.m. pursuant to Section 551.071 of the Texas Government Code to conduct a private consultation with their attorney to discuss pending or contemplated litigation or a settlement offer. The Council also was present.

Director Ross left the meeting at 3:30 p.m.

RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION

The board reconvened in Open Session at 3:37 p.m.

DISCUSS LAKE MANAGEMENT AND MAINTENANCE (CONT'D)

DISCUSS AMENDMENT TO MAINTENANCE AGREEMENT WITH THE HOA AND FACTORS AND RESULTS (CONT'D)

After discussion, Director O'Connell moved to authorize distribution of the amendment to the maintenance agreement to the HOA. Director Dabke seconded the motion. A roll call of the board was taken and the motion passed unanimously.

REVIEW AND REVISE ACTION LIST

The board reviewed the action list and noted items to be included and removed from the list.

There being no further business to come before the Board, the Board adjourned at 4:00 p.m.

*D. Lee O'Connell*  
Secretary, Board of Directors



(1/1/18)



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